

# NORTH SWINDON BIG BAND

## MINUTES OF AGM HELD ON SEPT 23<sup>RD</sup> 2019

Present: David Baker, Ken Emerson, Francis Cowley, Nina Stimson, David Sholl, David Dale, Eddie Woodgate, Graham Frampton, Beryl Maguire, Dave Maguire, Roger Burn, Roger Britton , Bob Jones, Gerry Mason , Dave Prosser, Adrian Lincoln, Ken Jell.

### **1. Apologies for absence:**

John Drew

### **2. Minutes of last AGM dated 24<sup>th</sup> September 2018.**

Minutes were accepted as a true record. Proposed Roger Britton, seconded Dave Maguire

### **3. Actions carried forward from last AGM**

- a) Change to Constitution – replace Publicity Officer by Secretary. Carried out. Graham pointed out a small change required to item 5 for clarity. ACTION; Committee
- b) Arrangements with U3A. Letter had been received some months ago from U3A asking Band to contact them re some of Band's assets which U3A believed should belong to them (U3A) We had previously been told by U3A that all matters had been settled. We therefore did not reply to this letter and nothing has been heard since so we are assuming no further action needs to be taken.
- c) Rodbourne Club. All issues now resolved
- d) Insurance – Ken E is still making a few enquiries as to whether our present insurance is the best one for the Band. Tax – no further issues
- e) PA system. This is provided by Ken E and he is OK with the situation.

### **4. Chairman's Report.**

Francis began by apologising to David B for a misunderstanding, but he felt as Chair he should have been kept better informed about Band matters, and that people should ensure his emails were sent to the correct address. He was not keen on the use of Muzodo for acknowledging attendance at rehearsals, because his practice was always to be there unless he had previously given apologies. However , he stressed his support for David B and was pleased with the progress the Band was making.

### **5. Musical Director's Report**

appended. David B presented the Report. A vote of thanks was proposed to David for his work with the Band over the last year. Proposed Roger Britton. Seconded Dave Maguire.

### **6. Treasurer's Report and Accounts.**

appended .Ken E presented the accounts and asked for questions and comments.  
Roger Britton suggested a budget could be drawn up for the next year. ACTION:  
Committee to consider.

Vote of thanks was proposed to Ken E for his work. Proposed Ken J .Seconded Eddie  
Woodgate

### **7, 8, 11. Committee Officers Roles.**

David B felt strongly that too much work was being left to him and that jobs must be  
shared out.

New Roles suggested-

#### a) Dep Managers for concerts and rehearsals

David B felt that it was the responsibility of each band member to find a dep if they  
could not be present at either a rehearsal or a gig. It was agreed that this could be  
sorted out by one member of each section. The following people volunteered  
Saxophones – Eddie..Trombones – Dave Maguire, Trumpets – Bob Jones.. David B  
has compiled a list of possible deps and it was available via Muzodo. If all  
reasonable efforts to find sufficient deps for a gig failed, then that gig would have to  
be turned down.

b) Librarian. David Dale agreed to do this job having been proposed by Nina and  
seconded by Roger Britton. Not fully discussed as to whether this should be a  
committee post. If so would require a Constitution change. ACTION: Committee to  
discuss.

c) Help for Ken E when setting up. Ken J agreed to do this.

d) Assistant MD. David B would ask a band member to cover for him if he could not  
be present. Possible candidates were Roger Britton and Francis Cowley.

### **9 .Election of Officers**

a Chairman Graham Frampton .Proposed Eddie , seconded David B. Elected.

b Treasurer: Ken Emerson. Proposed Roger Br, seconded Dave P. Elected

c Secretary: Nina. Proposed Beryl. Seconded Roger Br. Nina said she would do it for  
1 year only. .Elected

d Musical Director David Baker. Proposed Ken E. Seconded Roger Br. Elected.

David agreed to carry on the role till the end of the year, when he would review how  
plans for sharing out the jobs were working. If there was a gig coming up early 2020  
and he had decided not to carry on, he would of course stay to cover it. Ken E felt that  
a contingency plan would need to be drawn up in the event David decided not to stay.  
ACTION: Committee

Francis agreed to accept the honorary position of President. Creation of this position  
may require constitutional change. ACTION; Committee

### **10 Muzodo Software:**

Section Deps Organisers and some Committee Officers would need to have access to  
this and be trained in its use.ACTION: David B to organise.

### **11 Deps.**

Covered above under 8

### **12 Concert Programme for end of 2019 and plans for 2020.**

Dec 3<sup>rd</sup> Sainsbury's Retired group, Dec12th Tea dance – committee needs to agree a  
fee for this. ACTION; Committee

Penhill Jan or Feb 2020. Need to circulate Band to find out best date (via Muzodo?)(Nina)

Celebrating Age- If we want to do this again, we need to chase them nearer the time.

ACTION: Nina

Trout – June if possible. ACTION; Nina

Bowl Old Town Gardens, Swindon. ACTION; Nina

. Tetbury Shed venue.Nina has emailed.

Haydon Wick have already provisionally booked us for Sept 4<sup>th</sup> 2020

Toothill Community Centre is now open again and being managed by Age UK

ACTION: . Nina to contact as a possible venue

Other proposals- playing for Dance groups; WW2 Commemorations; putting on our own concert .ACTION: Committee and Nina

**13.Rehearsal days and times.** John (absent) had asked if the rehearsal day could be changed from Monday to another day. It was suggested that people could be asked (via Muzodo) which days suited them and also if an occasional evening rehearsal for depts who were not available during the daytime, was needed, which evening would suit band members best. ACTION: Muzodo training (see10 above)

#### **14.Publicity**

Website and social media probably the way forward in the future. But, good first step would be to get some cards printed. ACTION: Committee

**15 New Songs andMusic** – Ken and Beryl to suggest new pieces to David. Duets would be a possibility.

#### **16.Volunteers to talk between pieces when playing in public**

To help fill gaps between pieces to keep audience entertained and give band a few minutes to sort themselves out. The Band needs to present itself at concerts in a more professional way. ACTION: Committee to take this forward.

#### **17.AOB**

Roger Britton asked if the mike could be tested and sorted out before each rehearsal to avoid problems and time wasting.